

Colusa County
RESOURCE CONSERVATION DISTRICT

February 18th, 2020
CCRCD Meeting Minutes

DIRECTORS PRESENT: Ben Felt, Beth Nall, Jay Dee Garr, Kim Gallagher, Tom Hickok and Ted Kingsley

DIRECTORS ABSENT: Allen Goble

ASSOCIATE DIRECTORS PRESENT: Jennifer Sanders

ASSOCIATE DIRECTORS ABSENT:

OTHERS PRESENT: Liz Harper-CCRCD Executive Director, John Loudon- Board of Supervisors, Anastacia Allan- Ag Commissioner, Emily Harmon- CCRCD Natural Resource Coordinator

Ben Felt, CCRCD President called the meeting to order at 3:03pm at 100 Sunrise Blvd., Colusa, CA; Conference Room at Colusa Industrial Properties.

ACCEPTANCE OF AGENDA:

No additions or revisions to the agenda.

PUBLIC/PARTNERS COMMUNICATIONS:

John Loudon reported the County of Colusa Board of Supervisors appointed two new CCRCD Directors: Allen Goble and Ted Kingsley to fill two board vacancies.

Anastacia Allen, Assistant Ag Commissioner, update directors and staff on the new programs through her agency including compiling information gathered from producers for the 2019 crop report and new California State Hemp registrations which requires producers be cleared by the Department of Justice and undergo a live scan. Registrants must pass both background checks. The department is also in the middle of their hive awareness program that was made into law in 2019. The commissioners are coordinating PCAs, growers and beekeepers on spray times and locations for optimum bee health.

Harmon reported for NRCS in place of Krehbiel, who was at a state-wide NRCS employee training. Employees are continuing CART, new conservation planning software, training and gaining competence. A batching period is set for the end of March 2020.

APPROVAL OF MINUTES:

A motion was made by Nall to approve the January 14th, 2019 minutes pending grammatical corrections. The motion was seconded by Garr and passed with 6 Ayes, 0 Noes, 1 Absent, 0 Vacant.

FINANCIAL REPORT:

The Directors received a balance sheet for the period January 11th, 2019 to February 17thth, 2020. The CCRCD's fund balances were as follows: checking account \$1,400.00, petty cash account \$91.04; CCRCD General Fund (03200) \$31,198.17; sales tax (03201) \$0; CCRCD Misc. Projects (032025) \$7,934.62; DOC Fund (032027) has a balance of \$0; Fire Safe Fund (032028) \$5,332.50 and Clearing Account fund (032001) \$0.

The Board was presented with four (4) claims to be paid in February. CalCard in the amount of \$82.00; Petty Cash in the amount of \$8.96; Mileage reimbursement to Elizabeth Harper in the amount of \$264.48; Pioneer Review subscription in the amount of \$55.00.

A motion was made by Garr and seconded by Nall to approve February Financial Statement and claims, motion passed with 6 ayes, 0 noes, 1 absent, and 0 vacant.

CCRCD DISCUSSION AND ACTION ITEMS:

Harper brought to the board two programs one from CARCD to apply for monarch habitat restoration project and technical assistant funding. The other is for the Healthy Soils grant to producers through CDFA. Glenn County RCD will be offering technical assistance to Colusa County producers and there will be a workshop in Colusa on March 3rd, 2020.

Harper presented the board with a draft FY 19/20 Budget Mid- year Revision to be reviewed and approved. Nall moved to approve the Mid-year revision of the fiscal year 2019 and 2020 budget and seconded by Gallagher. The motion passed with 6 ayes, 0 noes, 1 absent, and 0 vacant.

Harper updated the board on the website change over. Reporting that there was no ill-will from the old host and IT company. The change-over should happen within the next week. Harper will send out an email with new website once it goes live.

Harper presented the alternative costs for improving administrative capacity with WIFI internet, printer, computer set-up with a decrease cost of purchasing QuickBooks software compared to the monthly cost of \$70/month of QuickBooks Online. QuickBooks Online is still approved by the board as a month to month subscription. The discussion lead to directors to decide at the March meeting on purchasing office equipment and QuickBooks desktop after the audit.

Harper presented the board with two new hiring opportunities for the CCCRC. The RCD will need to find a replacement for Emily Harmon, the Natural Resource Coordinator. She will be leaving for a job at Caltrans in a month to two months' time. In addition, The CCRCD received the CalFire grant for forest restoration on the Upper Stony Creek watershed and will need to hire a project coordinator. Harper will send out job descriptions and interviews with director panel will be scheduled.

CCRCD REPORTS:

Harper provided a written and verbal summary of the activities associated with the CCRCD projects during the past month. They reviewed the tasks not previously discussed during the meeting.

- **NRCS Cooperative Agreement:** Continues to work in Glenn Co NRCS filling in for the Soil Conservationist and completes her Colusa County duties. Working with NRCS on a Negotiated Indirect Cost Rate Agreement (NICRA).
- **SWEEP Assistance:** Grant closed and awaiting final payment. RCD of Tehama County will be reimbursed for TA at that time.
- **Title III and CFSC:** CWPP is in its final draft. Harper is looking to hire a mapper to complete the project.
- **Colusa Glenn Subwatershed Program:** Working with members to complete reporting and training requirements.
- **Carbon Farm Planning:** A final edit and maps inserted into plan need to be completed.

- **Healthy Soils Demonstration Site:** Soil moisture probes and data loggers were installed in the field. Data is being logged and first field day is scheduled for March 12th at Davis Ranches.
- **Regional Carbon Farm Hub Planning Project:** Submitted Final proposal January 31st, 2020.
- **CalFire Forest Health Grant:** Awarded \$1.8 million for reforestation post Ranch Fire (2018) for private landowners within the Mendocino National Forest.

PUBLIC COMMENT: None

ADJOURNMENT:

The meeting was adjourned at 4:16pm. The next meeting will be Tuesday, March 17th, 2020 at 100 Sunrise Blvd, CIP Conference Room.

Respectfully Submitted,

Elizabeth Harper-Secretary/Treasurer-Colusa Co. RCD